

# CHECKLIST SCHOOL ENTRANCES






## DAILY CHECK

ARE ITEMS AVAILABLE & USABLE?	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Handwashing facility or sink					
Water and soap					
Hand sanitizer (if no handwashing facility)					
Temperature scanner					
Remarks					
Date					
Time of checking					
NAME & SIGNATURE					

## WEEKLY CHECK

Make remarks, e.g. if items or posters are damaged.

ARE POSTERS VISIBLE?	CHECK EVERY MONDAY / FIRST DAY OF THE WEEK	Remarks
<p>Handwashing area:</p>  <p>YES <input type="radio"/> NO <input type="radio"/></p>	<p>School entrance:</p>  <p>YES <input type="radio"/> NO <input type="radio"/></p>  <p>YES <input type="radio"/> NO <input type="radio"/></p>	<p>Date</p> <p>Time of checking</p> <p>NAME &amp; SIGNATURE</p>

## COMPLETED CHECKLIST VERIFIED BY:

SCHOOL WinS COORDINATOR

SCHOOL HEAD

DATE SUBMITTED

