Department of Education
Orientation / model Checklist to assess the readiness for safe return to school

CORE Questions			
	'Stay home, when not feeling well'- policy	**Yes**	**No**
1	Is strict 'stay home when not feeling well' policy in place?		
2	Is protocol on self check-up for all prior to entering the school premises in place?		
3	Does the school have temperature scanner (or *thermogun*) to check all school entrants?		
4	Does the school have an establish linkage with the health sector at community level for updates and contact tracing?		
	Protective Equipment	**Yes**	**No**
1	Does the school ensure learners have personal hygiene kit (hand sanitizer and face mask)?		
2	Is a strict policy on wearing face mask in place according to Required Health Standards of DepEd?		
	Access to Handwashing Facilities	**Yes**	**No**
1	Does the school have enough handwashing facilities to enable handwashing for all learners, teachers, and other staff at:		
	a. School entrance (or exit)?		
	b. Toilets?		
	c. School canteen?		
2	Is water for cleaning and regular handwashing available?		
	a. from source on school premises		
	b. with support of parents and community		
3	Is the supply of soap enough to allow each student and staff to wash their hands at least 5 times a day?		
	Regular Cleaning/Disinfection and Waste Management	**Yes**	**No**
1	Is there enough supply of the following materials to ensure daily cleaning and disinfecting of toilets and frequently touched surfaces in accordance with standards:		
	a. Detergent?		
	b. Bleach (sodium hypochlorite)?		
	c. Sponges?		
	d. Toilet brush?		
	e. Dipper and Bucket (for flushing)?		
	f. Gloves and face mask (for cleaners)?		
2	Does the school have a management system in place using checklist for cleaning and disinfection?		
	a. Frequently touched surface (e.g., door handles, railings, etc.)		
	b. Classrooms and offices		
	c. Toilets		
3	Does the school have enough manpower to ensure daily cleaning and disinfecting of toilets and high touch surfaces are done according to standards?		
4	Are waste bins with covers available in classrooms, toilets, and playground?		
5	Is waste management system in place to ensure trash bins are emptied on a daily basis?		

	Maintaining physical distancing	Yes	No
1	Do the handwashing facilities allow children to maintain physical distancing?		
2	Are classroom desks arranged at least 1 meter apart or in accordance with government recommendations?		
3	Are one-way route systems established through the presence of markers, signages or arrows?		

	Access to IEC material	Yes	No
1	Have students, teachers and staff received an orientation on COVID-19 infection. disease transmission and the ways of prevention?		
2	Are IEC materials (i.e., posters, brochures, nudges) available at visible locations:		
	a. Proper Handwashing?		
	b. Sneezing/Coughing or Respiratory etiquette?		
	c. Maintaining physical distancing?		
	d. Proper wearing of face mask?		

EXTENDED (OPTIONAL) Questions			
	Other measures	Yes	No
1	Does the school ensure that the following communal spaces are properly ventilated:		
	a. Classrooms?		
	b. Toilets?		
	c. School canteen?		
2	Does the school set-up foot baths with disinfectants at entrance of schools?		
3	Does the school have a monitoring team or focal person to ensure that the protocols are regularly followed?		